

NETHY BRIDGE COMMUNITY CENTRE CONDITIONS OF HIRE

1. Lets will be authorised by the Community Centre Management Committee.
A let is only valid for the date, times and facilities shown on the Booking Form and the Community Centre may not be used as overnight accommodation.
2. All areas utilised must be left in a good, clean and tidy order.
3. Lessees will be held responsible for the good conduct of all present for the duration of the event and for the preservation of good order in and around the premises.
4. Any damage to the fabric of the premises, furniture or equipment found prior to or which occurs while an event is in progress must reported to a member of the Community Management Committee or Custodian as soon as possible.
5. Any costs incurred to restore, replace or repair the fabric of the premises, furniture or equipment damaged during an event will be charged to the lessee and must be paid in full within fourteen (14) days of the issue date of the statement.
6. Food Hygiene and Safety Management is the responsibility of the Lessees.
7. The sale of alcohol requires a Liquor License and it is the responsibility of the Lessee to obtain the necessary license. The Lessee is also responsible for ensuring that no under-age drinking or use of illegal substances occurs during the period of the let.
8. Lessees are responsible for making themselves aware of all emergency exits and fire fighting equipment.
9. The Management Committee and/or the Trustees reserve the right to cancel any let or letting agreement for more than one date without stating the reason for the cancellation. Any deposit or rental fee paid prior to such cancellation shall be refunded to the Lessee but no other money will be paid in regard of the event.
10. Cancellation of a let agreement by the Lessee must be done in writing to the Bookings Secretary of the Centre Management Committee.
11. Authorised officials or the Management Committee or Board of Trustees shall be entitled to free entry to the premises during an event, for any reasonable purpose.
12. Any group wishing to use the Centre or any part of the Centre thereof for activities involving children, young people or vulnerable adults must submit with their application for let, evidence they have Child / Vulnerable Person Protection Policy that ensures the person or persons in charge are registered under the Disclosures (Scotland) Act.
13. Any electrical equipment brought onto the premises for use by the lessee must be certified by a licensed electrician and the original certificate must accompany the booking application.
14. Lessees are responsible for complying with all aspects of the Public Entertainment Licence (copy available upon request) whether the event be a public or private event for money or monies worth or not, especially that all events will finish by 1.00pm latest.